

Paulina Court Condo Board Meeting Minutes

April 19, 2016 - 5912 Basement

Board Members Present: Terry Brackney, Judi Brown, Jeff Hutchins, Becky Kidd

The meeting was called to order at 7:10 P.M.

Financial Report

The financial report was deferred to the May board meeting.

Old Business

- **Approval of the changes to the Rules and Regulations**

The proposed rule changes concerning moving in and out of the building were brought to a vote. The proposed rules are:

1. All moves are to be scheduled with the management office. Additionally, a fine of \$300.00 will be assessed for moving without notice to the Association's management office.
2. The Association must be notified (via the management office) of moving dates and provided with a \$250 non-refundable move in fee.
3. Should any damage occur during the move, the Association has the right to repair the damage and bill the Owner for the actual repair costs. Owner is responsible for recovering that cost from the movers.
4. Do not leave outer doors to common areas unlocked or open during the move unless someone is continuously watching the door.
5. Boxes should be broken down and placed in the dumpsters or the recycling bins. If the addition of the boxes will cause the bin(s) to overflow, please wait until the bins are emptied before placing the boxes in the bins. Do not cause an overflow of the bins, or you may be fined.

A motion was made to adopt the proposed changes to the rules and regulations. The motion was seconded and unanimously approved by voice vote. The rules become effective immediately.

- **Spring Cleanup Day**

The 2016 annual spring cleanup day will be held on Saturday, May 14 from 9:00 a.m. to 12 Noon. Clean up tasks will include spreading new mulch in the courtyard/front lawn, weeding, and general cleaning in the common areas and basements. Owner volunteers will meet in the courtyard at 9:00 a.m., weather permitting. The board will order mulch from Gethsemane Gardens to be delivered that morning.

- **Landscaping Project Committee**

Jeff Hutchins volunteered to chair the landscaping project committee. He will send an email to invite interested owners to participate in the committee and to offer input for the planning process. The board agreed that it will review a previous tree service recommendation that the west end courtyard tree should be removed because its shallow root system is causing sidewalk upheaval.

With no further business, the meeting adjourned at 7:45 P.M.

General Reminders and Paulina Court Updates

- **Spring Cleanup 2016**

Our annual spring cleanup day is scheduled for **Saturday, May 14, 9:00 a.m. – 12 Noon**. Come out and enjoy the spring weather, meet your neighbors, and help improve our property. If you have any project suggestions for cleanup day, please contact the board at boardmembers@paulinacourt.org.

- **Safety First: Close and Lock all Common Area Doors and Gates**

Please remember to double check that all doors and gates are completely closed, latched and locked as you enter and exit the building. If you notice a broken lock or common area door that doesn't close properly, please contact a board member via email to schedule a repair.

- **Paulina Court Website**

An archive of board meeting minutes, a current copy of the Rules, Regulations and Policies Manual and other reference materials may be viewed on the Paulina Court website. The website login is [paulinacourt](#) and the password is [paulina1379](#).

A reminder for contacting all owners via email: If you want to send an email to all Paulina Court owners the address to use is owners@paulinacourt.org. The email address to contact board members only is boardmembers@paulinacourt.org.

- **New Board Member Cultivation**

Want to get involved in your association? Attend the board meeting. We need your interest, input, ideas and support.

Next Board Meeting: Tuesday, May 17, 2016

7:00 P.M. – 5912 Basement